



# INORMS AWARDS FOR EXCELLENCE IN RESEARCH MANAGEMENT LEADERSHIP 2018

*Guidelines for applicants – Applications close 23 February 2018*

## About INORMS

INORMS brings together research management societies and associations internationally. Its purpose is to enable interactions, share good practice, and coordinate activities between the member societies, to the benefit of their individual membership.

## 2018 Inaugural Awards for Excellence

The inaugural INORMS Awards for Excellence in Research Management Leadership have been established to recognise outstanding examples of research management leaders who have made substantial contributions to the research management profession internationally. These awards are will be offered biennially at the INORMS Congress.

Each participating INORMS sister association (see Appendix A) will be given an opportunity to identify **one (1) exceptional research management leader to be honoured at the 2018 INORMS Congress**. As there are currently 17 sister associations that form the INORMS network, the INORMS Council recommended at its October 2017 Council meeting that there will not be a formal award ceremony. Instead, all awardees will be profiled (photo, brief details) on a large screen at the INORMS Congress gala dinner on the 6<sup>th</sup> of June 2018.

Each association shall be at liberty to celebrate the achievements of its recipient in its own unique way.

That said, the ARMS Board has agreed that the successful candidate from ARMS will be offered the honorary title of Fellows of ARMS and will receive a plaque and lapel pin in recognition of this outstanding achievement. The successful candidate will also be acknowledged formally at the [ARMS2018 Conference in Hobart](#). To support the candidate's attendance to the ARMS 2018 conference, a complimentary conference registration will be offered.

## Eligibility Criteria

Eligible nominee must:

- Be current financial member of the Australasian Research Management Society;
- Provide evidence of how their contributions are congruent with the [objectives of INORMS](#);
- Provide evidence of their **outstanding contributions to the research management profession**; and
- Provide evidence of how they will continue to provide visionary leadership in research management internationally.

Current members of the INORMS Council, Working Group, ARMS Board and ARMS Executive Office *are ineligible* for consideration during their term of office.

### Application Process

Nominees must be a current member of ARMS.

A completed nomination form must be received **by 5 pm ADST, 23 February to the ARMS Administration Officer, email [admin\\_officer@researchmanagement.org.au](mailto:admin_officer@researchmanagement.org.au)** Late nominations will not be accepted.

### Application Timelines.

Timeline	Activity	Details
<b>30 January 2018</b>	Call for Nominations	Call made by ARMS Executive Office.
<b>23 February 2018</b>	Nominations close 5 PM ADST	Nominations to be sent to <a href="mailto:admin_officer@researchmanagement.org.au">admin_officer@researchmanagement.org.au</a>
<b>By March 2018</b>	Selection panel to review nominations.	Panel to comprise of members of the ARMS Board.
<b>4 May 2018</b>	Participating INORMS members to submit their nominee (including full title and response to assessment criteria) for endorsement by the INORMS Council.	Email details to INORMS Secretariat <a href="mailto:arms_coo@researchmanagement.org.au">arms_coo@researchmanagement.org.au</a>
<b>By 11 May 2018</b>	INORMS Council to endorse all recommendations.	INORMS Secretariat to advise INORMS2018 organisers of the recommendations.
<b>By 16 May 2018</b>	Participating INORMS member to prepare a powerpoint (ppt) slide. The slide must include an image of the awardee, the association's logo, branding and website.	Email ppt to INORMS Secretariat <a href="mailto:arms_coo@researchmanagement.org.au">arms_coo@researchmanagement.org.au</a>
<b>6 June 2018</b>	Announcement of awardees at INORMS 2018 Gala dinner	
<b>By 7 June 2018</b>	Announcements to be posted on the INORMS and ARMS website.	
<b>20 September 2018</b>	Announcement of awardee at ARMS 2018 Hobart Conference gala dinner	Awardee to receive honorary title of "Fellow of ARMS" including lapel pin and plaque.

### Appendix A: Participating INORMS Sister Societies

- Association of Research Managers and Administrators (ARMA, UK)
- Australasian Research Management Society Inc, (ARMS, Australia, NZ, Singapore)
- Association of Commonwealth Universities (ACU, UK)
- Brazilian Association of Research Managers (BRAMA, Brazil)
- Canadian Association of Research Managers and Administrators (CARA, Canada)

- Danish Association of Research Managers and Administrators (DARMA, Denmark)
- European Association of Research Managers and Administrators (EARMA, Europe)
- Finnish Association of Administrative Studies (FINARMA, Finland)
- German Association for Research Managers and Administrators (GARMA, Germany)
- Icelandic Association for Research Managers and Administrators (ICEARMA, Iceland)
- National Council of University Research Administrators (NCURA, USA)
- Norwegian Network for Administration and Research Management (NARMA)
- Praxis Auril (UK)
- Research Manager and Administrator Network Japan (RAM-J)
- Society of Research Administrators International (SRAI, USA)
- Southern African Research & Innovation Management Association (SARIMA, South Africa)
- West African Research and Innovation Management Association (WARIMA, West Africa)