

ARMS

Australasian Research Management Society



ARMS Advanced Level Accreditation Program

(formerly the Professional Level Accreditation
Program)

PROGRAM GUIDE 2019

Program overview

The Advanced Level Accreditation Program (formerly the Professional Level Accreditation Program) is designed for mid to senior research managers who wish to enhance their leadership, management and content skills to become more effective research leaders in the rapidly evolving research and innovation sector.

LEARNING OUTCOMES

- Enhanced strategic leadership skills developed through insights into the diverse leadership and characteristic styles research managers adopt to affect positive performance in the workplace.
- Knowledge and skills required to build an effective Research Office.
- Ability to effectively develop and implement institutional and office strategies including team building, evaluating performance and monitoring how this directly influences organisational culture.
- Understanding of models to assess and improve Research Office performance.
- A deeper appreciation of the nuances of working with external stakeholders.

PROGRAM FEATURES

- A comprehensive two and a half day core program focusing on leadership management and strategic thinking.
- Electives from a selection of specialist areas.
- A workplace based assignment allowing participants to apply program learnings in their current roles.

- Great opportunity for networking and knowledge sharing on current national and international matters of significance.
- Participation in a personal mentoring program.
- Case studies and resources available for those wishing to further explore their particular areas of interest.

BENEFITS

- Participants will be equipped with enhanced personal, organisational leadership and strategic thinking skills to lead change and operate at a strategic level in the management of research and innovation.
- Organisations will have staff with enhanced skills and knowledge to influence and implement strategies and processes which will affect positive performance in their workplace.

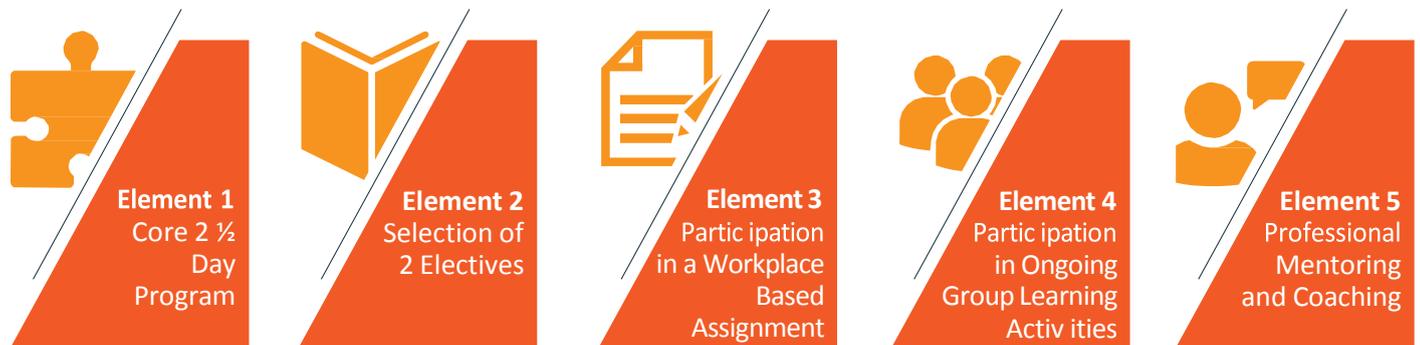
DESIGNED FOR

- Mid to senior level Research Managers who have worked in the sector for 5 or more years.
- Senior academics and professional staff who are transitioning into a senior Research Management role



Program design

Over an eight month period, participants will join a cohort of between 12 to 20 research management professionals and participate in the following program elements:



Element 1: A core, two and a half day, face-to-face workshop focusing on leadership, management and strategic thinking skills (20 hour commitment by participants).

Element 2: Two, one day electives which focus on relevant content knowledge from the participant's own choice of specialisation:

Understanding International Research Funding – Introducing specific major international programs including Horizon 2020 and a range of federal research funding initiatives from the USA.

Evidence based analysis of research performance, including bibliometric analysis of publication data, strategic management of research performance, national and international ranking schemes.

Assessing the societal benefit of research, i.e. research impact – an understanding of international trends in identifying and assessing research impact, identification of institutional impact, tracking and assessing impact, communicating the benefits of publically funded research.

Development of institutional research talent – developing HDR and ECR programs, supporting institutional training programs. This module is not intended to be a training package for Higher

Degree Researchers and Early Career Researchers, but rather a session on how to develop such training frameworks.

Research Governance, focusing more on medical research institutes and research conducted in hospitals, incorporating Responsible Conduct of Research Codes, managing clinical trials, harmonisation of multi-ethics centre applications.

Element 3: Participation in a workplace based assignment. Opportunities exist for individual workplace assignments or, where there are multiple participants from the same institution it may be possible to construct group workplace assignments (24 hour commitment by participants).

Element 4: Participation in on-going group learning activities facilitated by a cohort moderator (18 hour commitment by participants).

Element 5: Professional mentoring and coaching activity (12 hour commitment by participants).

Total content will be 90 hours over an 8 month period and it is expected that participants will spend another 90 hours in self-guided learning through selected readings and preparation for activities above.

POST NOMINAL

At the conclusion of the program, all candidates will receive a qualification with the post-nominal ARMS Accredited Research Manager (Advanced). There may be opportunities for this qualification to contribute to a postgraduate tertiary qualification. This will be explored further by ARMS.

PROGRAM PREREQUISITES

While the Foundation Accreditation Program is not a pre-requisite of this program, the participant is expected to demonstrate a minimum of five years research management experience.

DELIVERY MODES AND ASSESSMENT

Program content will be via face-to-face delivery except for participation in group-learning activities which will be via a web platform. Assessments will be a combination of online and written assignments.

APPLICATIONS

To apply for the ARMS Advanced Level Accreditation Program (formerly the Professional Level Accreditation Program) please complete an [Application form](#) and return to admin_officer@researchmanagement.org.au by **15 February 2019**. Applications will then be assessed by the ARMS Accreditation Council and applicants will subsequently be advised if they qualify for the program.

FEES

Members - AUD\$4,500 + \$450 GST = \$4,950
Non Members – AUD\$6,000 + \$600 GST = \$6,600 for the delivery of a two and a half day, face-to-face core program; two, one day electives; online assessments; workshop materials; formal assessment and certificate of completion.

Whilst the program is designed to be completed in its entirety, participants may elect to complete only certain elements of the program. This option is only available upon enquiry.

Participants will be required to cover any additional costs associated with attendance to all workshops (including electives). These expenses may include accommodation, travel and other incidentals. Catering and refreshments are provided at each scheduled workshop. Location of the program will be determined in accordance with the balance of applications.

ABOUT THE ARMS ACCREDITATION PROGRAM

The ARMS Accreditation Program is designed to give practicing research managers the knowledge and skills to operate as effective research managers. The Program offers two levels of learning:

Advanced Program aimed at those in management positions wishing to develop leadership, management and strategic thinking skills and Foundation Accreditation Program aimed at:

- Persons new to research management (1-3 years' experience).
- Those with longer experience wishing to refresh their knowledge.
- Those who may have specialised in one specific area of research management but wish to broaden their knowledge in other areas.

ABOUT ARMS

The Australasian Research Management Society (ARMS) is an international organisation dedicated to the professional development of research managers and administrators, the promotion of the profession of research management and the enhancement of the research enterprise. The Society values a stronger, vibrant research sector in the region, higher standards of research governance including the protection of integrity and ethics of research, and the profession of research management as integral to the research endeavour.

Visit the website for further details about this program.

<https://researchmanagement.org.au/>

PROGRAM CONTACTS

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